



**ANNOUNCING A TIMELY
PADC MEMBERSHIP BENEFIT and LIVE TRAINING EVENT!**

**Interactive Presentation on
Remote Depositions:
Getting Started and Building Confidence!**

- What to expect!
- Conferencing with Clients!
- Using Exhibits!
- Q & A!

Compliments of PADC Sponsor, Cathy Kane and Advanced Depositions

Date: Wednesday, April 8, 2020

Time: 11:45 a.m. Join our PADC Sponsors early for Virtual Lunch!
12:00 p.m. Live Presentation

R.S.V.P.: Dcole@philadefense.org and a link and invite will be sent to you

Questions: Please contact Harriet Anderson
Via email at: harriet.anderson.rbn7@statefarm.com

Remote Depo Solutions

An exclusive service from Advanced Depositions

Your business is litigation, not technical support. That's why Advanced Depositions delivers comprehensive Remote Depo Solutions which span both court reporting and technical assistance.

Today, this specialty service helps law firms to adhere to their discovery deadlines even when deponents, attorneys, and court reporters are forced to remain at home. In the wake of COVID-19 protective measures, our Remote Depo Solutions team is **the best partner a law firm could have**.

Keep business moving forward in spite of the complications of COVID-19 isolation.

Gain the expertise of professionals who are well-versed in the technical aspects of remote depositions.

We handle all of the logistics so you can focus on your case.

After the deposition, receive the same quality deliverables you know and expect from us.

Your Remote Depo Solution expert handles everything but the questioning.

Since the first iteration of remote depositions decades ago, our team has enabled attorneys to depose witnesses from anywhere – their offices, hotels, and even the airport. Your Remote Depo Solutions expert also applies that deep expertise to complex scenarios in which **all** participants are attending the deposition remotely.



Traditional court reporting, legal videography and deposition deliverables—all coordinated by one Advanced Depositions case manager assigned to your case

A dedicated expert to manage the technology setup and device arrangements that will enable all participants to log in to the deposition remotely

A vetted system for taking attorneys to remain in control of how exhibits are released

Continual insights on how legal codes and business practices are adapting in the uncharted waters of COVID-19, and how best to conduct depositions in this era

Bridging the gaps in bandwidth, devices, and security protocols

With data-security top-of-mind, your Remote Depo Solutions expert establishes a virtual deposition room that protects case information while enabling you to get the required testimony. Unlike depositions that are conducted within a highly secure corporate IT environment, each individual's location has its own characteristics that affect the event and must be addressed.

1

Assess the situation. Our Remote Depo expert will poll every participant in advance to understand what devices they have in their possession, whether their Internet bandwidth and speed will support both audio and video aspects of the event, and whether their security settings are adequate.

3

Choose the right platform. Based on the composition of your deposition and goals of the event, your Remote Depo expert will identify which of our vetted technology platforms is ideal for your event. This selection will be based on key technical considerations such as SSL encryption, admin controls, and end-user features.

2

Level the playing field. The Remote Depo expert will ensure all participants have the appropriate collection of devices, audio speakers, microphones, cameras, screens, and apps. For some, just a tablet will suffice, while other participants may require additional devices based on their role in the deposition. The Remote Depo Solutions expert will advise on those variances and arrange for equipment rentals as needed.

4

Discuss the playbook. The Remote Depo Solutions expert guides high-tech depositions every day. During the live event, they will provide specific instruction on testing connections, using mute or other on-screen tools, using telephone dial-ins versus VOIP for the audio portions of the event, positioning oneself in an appropriate setting away from window glare and in proper attire, how to maintain the integrity of the technical platform and the testimony recorded, and how the appearance of exhibits may be affected by the devices that are used.

Advanced Deposition Deliverables

To facilitate this unique type of deposition, our team can **prepare exhibits in advance** for easy electronic sharing during the live deposition.

Optionally, receive streaming **realtime transcript** text on your screen.

We offer standard and expedited turnaround times on the final transcript.

The transcript can be enhanced with **hyperlinks to the exhibits**, and transcript text can be **synchronized with the video** recording.

We offer **a choice of video services** to support depositions in which all participants are remote. For example, we can provide screen recording that captures the entire virtual deposition room, including the demeanor of the witness as well as the interaction among all participants. Alternatively, and if feasible, our videographer can be co-located with the witness to capture a more traditional high-def legal video recording of the deponent.

To arrange for a Remote Depo, please contact your account manager directly or send a message to the address below.



Taking your Deposition and Arbitration Remotely

- 1) Introduction
 - a) What is a remote deposition
 - i) Different remote platforms
 - ii) Telephonic vs. Visual Remote
 - b) Benefits of remote depositions
 - i) Increased understanding of unified services
 - ii) Increased understanding of multiple connections
 - iii) Increased understanding of how to strategically leverage your remote solution
- 2) Maximizing Your Remote Deposition
 - a) Best Practices for your remote depositions
 - i) Logistics
 - (1) Who needs to be there
 - (2) What hardware is being utilized
 - ii) Coordinating with opposing counsel
 - (1) Deposition Notice
 - (2) Stipulation on Record
 - (3) Setting Rules regarding objections when multiple parties are present
 - iii) Choosing what technology will be utilized during the remote feed
 - (1) Exhibit technology
 - (2) Real-time transcript streaming
 - (3) Chat features
 - (4) Enhanced solutions for document intensive cases
 - (5) Video and Audio recording
 - iv) Choosing the Right Remote Deposition Provider
 - (1) Back office support
 - (2) Pre-remote deposition testing
 - (3) Understanding technology risk – backup solutions
 - (4) Security encryption a must
 - (5) Post Deposition Benefits



- 3) Wrap up
 - a. Benefits of remote depositions
 - i. Add value to your case
 - ii. Collaboration of experts and internal litigation members
 - iii. Increased productivity
- 4) Q & A